



## City of McLendon-Chisholm

### Staff Report

- Date:** May 9, 2025
- Agenda Item:** Action and Consideration to allow staff to negotiate for an Enterprise Resource Planning System (ERP) for the City with an upfront cost of up to \$49,999 and an ongoing cost of up to \$4000 per month as well as hiring an Accounting Clerk, near time of implementation, at a standard rate for such a position in addition to the current employee benefits.
- Financial Impact:** Upfront costs for set up and design and ongoing costs for Hosted Maintenance and Support as well as salary and benefits for a new FTE.
- Background:** The City currently has many manual processes that leave room for errors and mistakes, as well as complicated record keeping difficulties. The City also uses QuickBooks Online for its accounting and payroll and a 3<sup>rd</sup> party billing company, Inframark, for its Utility Billing. An ERP would eliminate the cost and need for 3<sup>rd</sup> party billing, the cost of QuickBooks, and the complex manual recording and tracking processes. It would add interconnectivity for Accounting, Utility Billing, Planning, Permitting, Code Compliance, and more as well as an online record keeping system.
- Presenter:** Jeff White, Finance Director